Our recent research has told us that there are many things students say they wish they had known about from the first day. This is a check list of what they wish they knew.

Please use it and ensure that all the students you advise have been taken through the list - it does not take long. And then please give them the Successful Student card.

- **Unit level:** Are the units chosen (on the student’s planned degree form) at the correct level? (i.e. 100 level. If the student has chosen any 200 units check the student can do them.)

- **Majors:** Has the student chosen a Major?

- **People and Planet units:** Has the student chosen yet? Explain that it is easier to fit the P&P units in during first year. (One from outside department of students major; one from different faculty.)

- **Full or Part time:** Does the student have the correct number of units?

- **Orientation:** Go to orientation to get to know the university (24 February or 25 February; 27 February or 28 February).

- **Library:** Get to know the layout and where the student assistance desks are. If the student needs academic assistance the Library Learning Help desks are always available.

- **Mentors:** Does the student have a mentor allocated? If not, the student can ask for one on mentors@mq.edu.au

- **Student Connect:** Is the new student hub in C7A. It is where students can go to meet, study, plug in to the net, and student administration is there too.

- **Learning Skills Workshops:** Cover topics such as how to write an academic essay, exam strategies, how to research etc. Details at the Library.

- **PASS/PAL:** Study sessions may run in units the student has chosen. Details come up on iLearn.

- **Unit Guides:** Explain that students should always read these before they begin a unit. It tells them what is expected of them in the unit, what they will learn and when assessments are due and what they are.

- **Student email:** This is the number one method the university has of contacting students. Students must check their university email accounts regularly.

- **Arts Student Centre:** Students can get assistance there and they hand in assignments there too. Ground Floor, W6A.

- **Wellbeing:** Wellbeing is there to help students when they have personal problems and challenges, medical issues, or when they need an advocate. Wellbeing is located in the Lincoln Building.

- **ASK:** for any questions the student cannot find an immediate answer to, email ask.mq.edu.au

Finally remind students to **check the timetable** to ensure that they can access the lectures and tutorials in the units they have chosen.