PRESENTATION to CANDIDATES

on

BUDGETING for PGRF AND OTHER

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100 Word Summary

There will be many occasions when you will be asked to give a brief and clear summary of your project. It will help to have one at hand. A basic summary should be possible in two or three sentences which answer the following questions.

1. What is your research investigating?
2. What is the specific issue?
3. What is the aim? (What do you hope to achieve? What contribution do you hope to make?)

Examples:

My research investigates the causes of monothematic delusion with emphasis on the underlying cognitive structures involved in their genesis and maintenance. The main aim of my thesis is to offer a new account of the second of the two factors thought to be necessary for the development of a delusion. (Neralie Wise)

My research investigates trust and betrayal with a focus on the reparation of relationships broken by betrayal. It involves a conceptual analysis of trust, trustworthiness, let-down and betrayal and what it means to trust, betray and repair broken trust. My aim is to articulate what up until now have only been emotions that most of us have felt. (Brennan Jacoby)

Budgeting

Walk through the trip systematically beginning at your front door.

1. Transport to Sydney airport
2. Return airfare (quotes from both travel agents on campus). Travel and health insurance is included and is paid by the University.
3. Return transport from airport to accommodation
4. Accommodation
5. Daily return transport to university
6. Meals etc (per diem)
7. Side trips to other research centres
8. Other special expenses

Google is your best friend

1. Google the university you are visiting and map of surrounding area. It will probably have suggestions for accommodation nearby.
2. Google accommodation in city/suburb required. (download the map) Print list of accommodation. Select the ones you like best. Email them for a quote. Select cheapest. Print quotes and attach to application. (You may want to view online comments from the public about particular accommodation)
3. Book accommodation (if possible)
4. Google airport name to university name (e.g. Sydney airport to Macquarie University) for details and costs of transport to the university. This will give you an idea how to get to your accommodation and what it will cost.
5. Google ‘transport direct’ and select ‘public transport’ for daily route plan and costs for getting from accommodation to university
6. Google bus or train fares to cost any public transport. Check costs of weekly passes.

Filling in the PGRF form is not difficult but it does take time – lots of it. Allow time for organising an invitation from the person you intend visiting, for receiving quotes for accommodation and the like. Allow plenty of time to google everything, to write all the sections required and to consult your supervisors. Enjoy your trip!